

PRE-MEETING AGENDA

Casper City Council
The Lyric, 230 W Yellowstone Hwy
Tuesday, October 3, 2023, 5:30 p.m.



	Presentation	Beginning Time	Allotted
1.	Pony Express Feasibility Study Funding	5:30	10 min
2.	Agenda Review	5:40	5 min
	Approximate Ending Time		5:45 p.m.


*** Reminder ***

Please silence cell phones during the City Council meeting.

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September 25, 2023

MEMO TO: J. Carter Napier, City Manager 
FROM: Zulima Lopez, Parks, Recreation and Public Facilities Director
SUBJECT: Pony Express Feasibility Study Funding

Meeting Type & Date

Pre-Meeting
October 3, 2023

Action type

Direction Requested

Recommendation

That Council support the proposed funding strategy for a Pony Express Collection Feasibility Study.

Summary

On July 25, 2023, City Council approved a staff recommendation to complete a feasibility study to evaluate bringing a donated Pony Express collection to Fort Caspar Museum. The feasibility study will be used to inform decision-making regarding acceptance of the collection by providing relevant data and analysis concerning the City's return on investment. The study will consider factors such as the cultural and historical significance of the collection, monetary value of the collection, estimated visitor impacts, level of expansion to the museum needed to store and display the collection, expansion construction estimates, operating costs, etc.

The collection's owner, Paula Nardone, has agreed to hold the collection pending the results of a feasibility study. A Letter of Intent was sent to Mrs. Nardone memorializing the City's commitment to completing the study in order to make a final decision regarding the donation.

Financial Considerations

A feasibility study is estimated to cost \$15,000 - \$25,000. The Fort Caspar Museum Association (FCMA) and City staff have identified two grant opportunities to fund the study and are preparing applications. FCMA has committed to paying for the study up front to expedite completion, with any grant award backfilling the investment.

If the feasibility study yields a recommendation to accept the collection and expand the museum, the FCMA has committed to obtaining the funds needed to build the expansion.

Oversight/Project Responsibility

Zulima Lopez, Parks, Recreation and Public Facilities Director
Rick Young, Recreation Supervisor – Fort Caspar Museum

Attachments

None